



Oakwood Sports Center  
40 Oakwood Drive  
Glastonbury, CT 06033  
860-633-3689

October 21, 2009

Dear Adult Team Representative:

Please be advised that in effort to administer the Oakwood Adult Leagues more efficiently the following policies are in effect immediately. Please be sure to read & discuss with your team. Your cooperation will be counted on as the designated Team Representative. If you have any issues regarding these policies; please send me an email at [rick@oakwoodsoccer.com](mailto:rick@oakwoodsoccer.com) to discuss.

**How to enter & pay for your Team:**

- A. A completed league application form (**for each session**) signed by the Team Rep as the person financially responsible for the team must be given to the front desk with your credit card listed to guarantee payment..
- B. First a \$200 deposit is needed to secure your team spot; followed by the second payment for the balance of \$720 at your first game of the new session. This payment should be in the form, of one check, money order or visa/mc. Please do not give us multiple checks from your players as this may lead to bookkeeping issues for your team.
- C. Cash will be accepted but is not preferred. You are encouraged to pay by phone, email or fax with your credit card.
- D. A one week grace period will be allowed for the balance due but the full payment must be handed in at your game #2. If your team has not paid in full after game #2 then your credit card will be charged to pay the remaining team balance.
- E. **Renewal deposits for the next session are due prior to game #5 in order to guarantee your spot. The fact that your team has competed at Oakwood in the past doesn't exempt you from this. If you do not follow this your team will be at risk of losing their spot in the league.**

League roster/waiver forms must be fully completed. Please note that the adult league rosters have a limit of 14 players. Players may not play on more than one team per night. Sunday Men's C players are not allowed to play with a Men's B team that same night. Once you step on the field for a particular team, you are ineligible to play for any other team in that league for the remainder of the current session. Game line up cards (except for coed) must be completed fully each week with first and last names and uniform numbers. All Men's leagues teams are required to have numbered uniforms of the same shade of color. After game #1, players will not be permitted to play without a proper number on their shirt.

In closing, we appreciate your efforts & cooperation with the Oakwood front desk in following all league policies.

Sincerely,  
Rick Derella  
General Manager  
[rick@oakwoodsoccer.com](mailto:rick@oakwoodsoccer.com)

Matt Cameron  
Adult League Admin.  
[mattc@oakwoodsoccer.com](mailto:mattc@oakwoodsoccer.com)